**APEC MODEL WINE CERTIFICATE INSTRUCTIONS**

The APEC Model Wine Certificate consolidates the authenticity/free sale certificate, the health/sanitation certificate, and the certificate of origin, where applicable, that are currently required for wine trade between APEC economies. The use and scope of this form is at the discretion of the importing APEC economy. Where APEC economies have a free trade, economic partnership, or other type of agreement with each other, the rules of origin of those agreements will apply. Should this certificate not provide the required information for preferential tariff rates as defined in the rules of origin, the importing economy may require a separate certificate of origin.

GENERAL

* In blocks 1 through 6, provide all requested information, including exporter and importer/consignee names, addresses, and regulatory license, registration or permit numbers.
* In block 7, provide the name of the economy from which the shipment originated. Note: this may be different than the economy of origin, which is the economy in which the wine was produced and which may be defined by specific rules of origin.
* In block 8, provide the name and contact information of the agency that regulates wine in the exporting economy.
* In block 9, note that importers requesting preferential tariff rates under a free trade, economic partnership or other agreement between APEC economies are subject to the agreement’s rules of origin.
* In block 10, provide the varietal or type, economy of origin, and alcohol by volume for each product. When applicable, provide the brand name, fanciful name, vintage date, and appellation.
* In block 11:
	+ For commercially packaged products, list the bottle or container fill size in milliliters (ml), number of bottles per case, and the total number of cases. For example: “750ml, 12/case, 100 cases”
	+ For bulk exports, list the bulk volume in Liters (L)
	+ For product registration purposes, type “REGISTRATION.”
	+ When the quantity of a wine shipment is not required by the importing economy, place “N/A” or “not applicable.”
* In block 12, include additional details when required by the regulatory authority of the importing and/or exporting economy, such as producer name, address and registration or permit numbers, Harmonized System Codes, port of entry, mode of transport, exporter signature or other mandatory information. Attach additional sheets if necessary to provide the information requested in block 12.
* In block 13, include additional requirements or limitations of the appropriate regulatory authority from the exporting APEC economy.
* Once the form is completed, it is submitted to the appropriate regulatory authority of the exporting economy. The regulatory authority will verify that the listed permit or registration number is valid and then will sign, date, and stamp the certificate in blocks 14 through 16 and return it to the exporter.